

WorkSource Information Notice (WIN)

Employment System Administration and Policy

☒ Policy-related | ☐ Fiscal | ☒ Performance | ☐ Q&A | ☐ Other

Number: WIN 0068

Date: March 13, 2015

Expiration Date: June 30, 2015

TO: Workforce Development System Partners

FROM: Gary Kamimura, Workforce Policy Director

SUBJECT: WIA Title I-B Adult and Dislocated Worker Sequence of Service Requirements

Purpose:

To resolve a U.S. Department of Labor (DOL) finding against the state related to non-compliance with Workforce Investment Act (WIA) Title I-B adult and dislocated worker program sequence of services requirements for core, intensive, and training services.

Action Required:

Workforce Development Councils (WDCs) and their contractors, as well as Employment Security Regional Directors, must distribute this guidance broadly throughout the system to ensure that staff and partners in the WorkSource system are familiar with its content and requirements.

Content:

During its 2013 Washington State Data Validation Review, the U.S. Department of Labor (DOL) issued a finding upon uncovering instances of local areas providing intensive services prior to core services.

This notice serves as a reminder that a core service must be the initial service provided and that intensive and training services, in that order, may subsequently be provided as needed. Regulatory requirements can be found in the WIA Final Rules at 20 CFR 663.160(a), 663.240(a) and 663.310(a).

Also, a sequence of service edit check is now functional in SKIES in the form of a “pop-up” message. If one attempts to enter a training service before a core and intensive services, the message reads, *“Please ensure both a core and an intensive service have been provided and documented in SKIES prior to providing or documenting a training service. WIA requires services to be delivered in sequence.”*

Note: This WIN will expire after June 30, 2015 when WIA sequence of service requirements cede to Section 134(c)(3)(A)(iii) of the Workforce Opportunity and Innovation Act (WIOA), which eliminates

sequence of service requirements effective July 1, 2015.

References:

- WIA Final Rules, 20 CFR 663.160(a), August 20, 2000
- WIA Final Rules, 20 CFR 663.240(a), August 20, 2000
- WIA Final Rules, 20 CFR 663.310(a), August 20, 2000
- WIOA Section 134(c)(3)(A)(iii)
- 2013 DOLETA Data Element Validation Report for Washington State

Website:

http://www.wa.gov/esd/1stop/policies/state_guidance.htm

Direct Inquiries To:

Employment System Policy & Integrity
(360) 902-9797
SystemPolicy@esd.wa.gov

Attachments:

None